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DOC 2

Contractor's Briefing & Employee Training

Revision list

Revision no.	Description	Written By/ Revised By	Date
0	First issue	C. Abela	26.05.2011
1	Format changes and inclusion of cover sheet	S. Scicluna	23.04.2014
2	Adding specific contractors' SOPs	P. Conti	20.08.2015
3	Adding MAPP DPS	G. Xuereb	16.08.2016

Reviewed by: [Signed] G. Xuereb Environmental Coordinator	Verified and approved by: [Signed] S. Scicluna EMS Management Representative
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I, the undersigned known as the contractor (or his representative) confirm that the Enemalta representative of the section which is responsible for the works/services being carried out has explained to me the briefing document and the relevant EMS/SMS documentation pertaining to the works being carried out.

I have been given a copy of the following documents (mark as appropriate):

Yes **No**

(i) Briefing documents

☐ DOC 11 - MPS Briefing Document for Contractors and Visitors

(Rev Num: ____ Rev Date: _____)

☐ DOC 12 - DPS Briefing Document for Contractors and Visitors

(Rev Num: ____ Rev Date: _____)

☐
☐

☐ DOC 13 - Distribution Briefing Document for Contractors and Visitors

(Rev Num: ____ Rev Date: _____)

(ii) Oil and Chemical Procurement, Storage and Handling for Contractors

☐ SOP CNT 44 (Rev Num: _____ Rev Date: _____)

☐
☐

(iii) Waste Management for Contractors

☐ SOP CNT 45 (Rev Num: _____ Rev Date: _____)

☐
☐

(iv) Policy

☐ Major Accident Prevention Policy for DPS (MAPP)

(Rev Num: _____ Rev Date: _____)

☐
☐

(v) Other relevant documents (if applicable):

I also confirm that this information will be forwarded to all our employees who will be working on this contract and ensure that they are trained to comply with Enemalta's EMS/SMS procedures.

Signature

Date

Company's Representative

Name in Block Capitals : _____

Company Name : _____